

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 JUNE – 30 SEPTEMBER 2010

During the period from 1 June – 30 September 2010 Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those decisions which are likely to:

- result in the Council spending or saving money in excess of £500,000;
- have a significant impact on two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Those items identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Amanda Chidgey, Democratic Services Manager (01206) 282227 or e-mail democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection at The Council Offices, Customer Service Centre, High Street, Colchester and they are also published on the Council's website, www.colchester.gov.uk*

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please take it to Customer Service Centre, High Street, Colchester or telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

KEY DECISION REQUIRED	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (including Cabinet, portfolio holders and officers)	CONSULTATION (Detailing groups individuals involved and the method of consultation used)	CONTACT DETAILS (of the authors of the reports)	REPORTS (including all papers considered by decision maker and from where they are available)
<p>Adoption of the relevant sections of the Miscellaneous Provisions Act 1982 - to encompass the adoption of legislation relating to the licensing of sex entertainment venues. Adoption of this legislation will enable the Council to determine a policy on sex entertainment venues.</p>	<p>June – July 2010 (date to be advised)</p>	<p>Council</p> <p>Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk</p>	<p>Statutory consultees, responsible authorities, Council Members, Licensing Committee and general public. Consultation by letter and using the Council's website and by report to the Licensing Committee.</p>	<p>Simon Harvey, Licensing Manager (01206) 282701 e-mail: simon.harvey@colchester.gov.uk</p>	<p>Public report will be available five days before the meeting from Customer Service Centre and on the Council's website www.colchester.gov.uk</p> <p>Background papers:</p> <ul style="list-style-type: none"> • Consultation letters available for inspection in the Members Room <p>Alternatively, contact Democratic Services (01206) 282227</p>
<p>Approval of Development Agreement for Cultural Quarter</p>	<p>30 June 2010 (Deadline for comments 28 June 2010)</p>	<p>Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young)</p>	<p>Consultation in respect of the scheme concept has already taken place however further consultation</p>	<p>Fiona Duhamel, Regeneration Programme Manager (01206) 282252 e-mail: Fiona.duhamel@colchester.gov.uk</p>	<p>Cabinet report will not be available for public inspection as it will contain exempt information.</p> <p>Background papers:</p>

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		Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk	in respect of the planning application will take place in 2009.		<ul style="list-style-type: none"> • Draft development agreement will be made available in the Members Room. <p>Alternatively, contact Democratic Services (01206) 282227.</p>
<p>The Acquisition of Cemetery Extension Land – Options will be outlined in the report and Members will be asked to make a decision on which option(s) will be chosen for further action towards the acquisition</p>	<p>June - August (Date to be advised)</p>	<p>Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young)</p> <p>Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk</p>	<p>Public consultation will invite interested parties (funeral directors, stonemasons and clergy) and the general public to view, and to make comments on plans of the extension land; plans for access to the land; plans for planting and hard landscaping schemes, and plans of the proposed burial areas.</p>	<p>Penny Stynes, Crematorium & Cemetery Manager (01206) 282950 e-mail: penny.stynes@colchester.gov.uk</p>	<p>Public report will be available five days before the meeting from Customer Service Centre and on the Council's website www.colchester.gov.uk</p> <p>Background papers:</p> <ul style="list-style-type: none"> • Plans • Contaminated land reports, etc <p>Alternatively, contact Democratic Services (01206) 282227.</p>

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<p>Corporate Cleaning Contract Award – To award the Corporate Cleaning contract</p>	<p>30 June 2010 (Deadline for comments 28 June 2010)</p>	<p>Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young)</p> <p>Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk</p>	<p>Not applicable</p>	<p>Jo Hughes, Corporate Facilities Manager (01206) 282200 e-mail: jo.hughes@colchester.gov.uk</p>	<p>To be confirmed if report is confidential as it may contain exempt information.</p> <p>Alternatively, contact Democratic Services (01206) 282227.</p>
<p>Award of gas servicing and repair contract to the Council's housing stock – To award the gas servicing and repair contract to the Council's housing stock</p>	<p>30 June 2010 (Deadline for comments 28 June 2010)</p>	<p>Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young)</p> <p>Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk</p>	<p>Tenants, Councillors and officers of both Colchester Borough Council and Colchester Borough Homes will take part in the procurement process with representatives attending the Pre Qualifying Questionnaire presentations, scoring of contractor method statements and attend the</p>	<p>John Rock, Technical Co-ordinator (01206) 282762 e-mail: john.rock@colchester.gov.uk</p>	<p>Public report will be available five days before the meeting from Customer Service Centre and on the Council's website www.colchester.gov.uk</p> <p>Supporting information will be commercially sensitive and therefore will be confidential</p> <p>Background papers:</p> <ul style="list-style-type: none"> • Cabinet report dated 28 January 2009 • Cabinet report dated

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			shortlisted contractor interviews.		9 September 2009 Alternatively, contact Democratic Services (01206) 282227.
St Botolphs Public Realm Improvements – Approval of Contractor	30 June 2010 <small>(Deadline for comments 28 June 2010)</small>	Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young) Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk	All key stakeholders, local residents and wider public through Town Centre Engagement programme. Consultation through a series of engagement events including presentations to local groups, exhibitions and press coverage.	Howard Davies, Town Centre Project Manager (01206) 507885 e-mail: howard.davies@colchester.gov.uk	Public report will be available five days before the meeting from Customer Service Centre and on the Council's website www.colchester.gov.uk Background papers: <ul style="list-style-type: none"> • St Botolphs Masterplan and Public Realm Strategy. • Ash Sakula Masterplan Alternatively, contact Democratic Services (01206) 282227.
2011/12 Budget Strategy/ Medium Term Financial Forecast (MTFF) and Timetable – To approve the 2011/12 Budget	30 June 2010 <small>(Deadline for comments 28 June 2010)</small>	Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young) Please contact via	Consultation on budget proposals will take place later in the year as part of the budget process	Charles Warboys, Head of Resource Management (01206) 282350 e-mail: charles.warboys@colchester.gov.uk	Public report will be available five days before the meeting from Customer Service Centre and on the Council's website www.colchester.gov.uk

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Strategy and Timetable together with a revision of the Medium Term Financial Forecast (MTFF)		Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk			Alternatively, contact Democratic Services (01206) 282227.
Adoption of the Greater Haven Gateway Sub regional Housing Strategy – To adopt the Greater Haven Gateway Sub regional Housing Strategy	8 September 2010 (Deadline for comments 6 September 2010)	Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young) Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk	A wide range of stakeholders will be consulted on priorities and actions through an open consultation exercise culminating in an event in March 2010. The final strategy will be available for consultation on the website prior to adoption. Consultation to take place via partner engagement Events, website	Tina Hinson, Strategic Housing Manager (01206) 506903 e-mail: tina.hinson@colchester.gov.uk	Portfolio Holder report will be available from Customer Service Centre and on the Council's website www.colchester.gov.uk Background papers: <ul style="list-style-type: none"> • Strategy and Action Plan • Evidence Base and Consultation Results Alternatively, contact Democratic Services (01206) 282227
2011/12 Revenue Budget Update – To note the updated budget position and agree budget	8 September 2010 (Deadline for comments 6 September 2010)	Cabinet (Cnllrs Barlow, Barton, Dopson, Hunt, B Oxford, Smith, Turrell, T Young)	Consultation on budget proposals is to be determined.	Charles Warboys, Head of Resource Management (01206) 282350 e-mail: charles.warboys@colchester.gov.uk	Public report will be available five days before the meeting from Customer Service Centre and on the Council's website

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strategy for the 2011/2012 budget. Review budget forecast, capital programmes and resources		Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk		k	www.colchester.gov.uk Alternatively, contact Democratic Services (01206) 282227
Sex Entertainment Venue Policy – To resolve to adopt the Sex Entertainment Venue Policy	December 2010 (date to be advised)	Council Please contact via Democratic Services Manager (01206) 282227 e-mail: democratic.services@colchester.gov.uk	Statutory consultees, responsible authorities, Council Members, Licensing Committee and general public. Consultation by letter and using the Council's website and by report to the Licensing Committee.	Simon Harvey, Licensing Manager (01206) 282701 e-mail: simon.harvey@colchester.gov.uk	Public report will be available five days before the meeting from Customer Service Centre and on the Council's website www.colchester.gov.uk Background papers: <ul style="list-style-type: none"> • Consultation letters available for inspection in the Members Room Alternatively, contact Democratic Services (01206) 282227
Review of the Licensing Policy – To review the Licensing Policy	December 2010 (date to be advised)	Council Please contact via Democratic Services Manager	Statutory consultees, responsible authorities, Council Members, Licensing	Simon Harvey, Licensing Manager (01206) 282701 e-mail: simon.harvey@colchester.gov.uk	Public report will be available five days before the meeting from Customer Service Centre and on the Council's website

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		(01206) 282227 e-mail: democratic.services@colchester.gov.uk	Committee and general public. Consultation by letter and using the Council's website and by report to the Licensing Committee.		www.colchester.gov.uk Background papers: <ul style="list-style-type: none"> • Consultation letters available for inspection in the Members Room Alternatively, contact Democratic Services (01206) 282227

**CONTACT ADDRESSES
FOR
COLCHESTER BOROUGH COUNCIL**

Adrian Pritchard, Chief Executive
PO Box 6290, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282211
e-mail: adrian.pritchard@colchester.gov.uk

Pamela Donnelly, Executive Director
PO Box 6290, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282901
e-mail: pamela.donnelly@colchester.gov.uk

Ian Vipond, Executive Director
PO Box 6290, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282717
e-mail: ian.vipond@colchester.gov.uk

Ann Wain, Executive Director
PO Box 6290, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282212
e-mail: ann.wain@colchester.gov.uk

Matthew Young, Head of Street Services
PO Box 331, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282902
e-mail: matthew.young@colchester.gov.uk

Lindsay Barker, Head Strategic Policy & Regeneration
PO Box 885, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282470
e-mail: lindsay.barker@colchester.gov.uk

Beverley Jones, Head of Environmental & Protective Services
PO Box 889, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282593
e-mail: Beverley.jones@colchester.gov.uk

Lucie Breadman, Head of Corporate Management
PO Box 884, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282726
e-mail: lucie.breadman@colchester.gov.uk

Charles Warboys, Head of Resource Management
PO Box 138, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282350
e-mail: charles.warboys@colchester.gov.uk

Gareth Mitchell, Head of Life Opportunities
PO Box 5215, Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 506972
e-mail: gareth.mitchell@colchester.gov.uk